

## **Summer Resort Manager**

The Resort Manager is key to making sure that the exceptional service we at Powder Byrne are renowned for is successfully delivered in resort, across the board. This is one of the most demanding, challenging, yet rewarding jobs in our Summer Resorts.

We are looking for professional, dedicated and highly motivated individuals to lead our teams in resort. This is an opportunity for an individual with previous management experience to build on their expertise in a dynamic and exciting environment.

## **Key Responsibilities**

- Effectively manage the day to day running of the resort
- Manage all resort staff, ensuring high quality, customer focused, accurate and efficient service in resort
- Deliver the highest standard of customer service to our guests
- Work alongside locally run hotels to deliver the Powder Byrne product
- Plan, oversee and deliver the Powder Byrne service and product in resort efficiently and in the correct procedure
- Carry out daily correspondence relating to administration (e.g. expenses, client payment forms, operational feedback)
- Coordinating resort set-up and close down, including staff apartments and hotel / local supplier relations
- Complete airport transfers if required
- Liaise locally on behalf of Powder Byrne guests, including hotels, restaurants and transport authorities

## Requirements

- Previous experience of managing a successful resort team
- A team player with a professional and positive attitude
- Full Clean Driving Licence
- Excellent organisation with excellent guest relations and customer service skills
- Good communicator who is adaptable, resourceful, patient and diplomatic
- Administrative and numerical skills
- Basic computer knowledge
- Language skills desirable
- Childcare Experience (Desirable)

## **Dates**

• July to August.

